



RTI AUDIT
on

RTI ACT IMPLEMENTATION IN GAIL
(COMPLIANCE OF SECTION-4&DoPT Circular 15-04-2013)

FOR
(2019-2020)

BY

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1.0 INTRODUCTION

GAIL (India) Ltd. was incorporated in August, 1984 as a Central Public Sector Undertaking (PSU) under the Ministry of Petroleum & Natural Gas (MoP&NG), with the mission of “accelerating and optimizing the effective and economic use of Natural Gas and its fractions for the benefit of the national economy”. Government of India now holds 51.74% shares of the company. GAIL became a Navratna in 1997 and is now one of the ten *Maharatna* Public Sector Undertaking, the highest status conferred to any PSU.

GAIL started as a Gas Transmission Company during the late eighties and has grown organically by setting up a large network of Natural Gas pipelines of over 12,400 Km; two LPG Pipeline systems of more than 2000 Km; five Gas Processing plants for production of LPG and other liquid hydrocarbons with a combined production capacity of around 1.4 MMTPA and a gas based integrated petrochemical plant of capacity 810KTPA of polymer. GAIL is co-promoter of two other petrochemical projects including 280 KTPA Brahmaputra Cracker and Polymer Limited (BCPL) Complex in Assam and 1.4 MMTPA ONGC Petro-additions Limited (OPaL) project in Gujarat. Petronet LNG, a JV of GAIL, operates two LNG regasification terminals at Dahej & Kochi. GAIL is also the promoter of Konkan LNG Private Limited which operates LNG regasification terminal at Dhabol with design capacity of 5 MMTPA. GAIL has renewable portfolio of 128.71 MW including 117.95 MW of wind and 10.76 MW of solar energy. GAIL is a pioneer in city gas distribution (CGD) business in India. It has presence in 62 Geographical Areas across India with 10 JVs and one wholly owned subsidiary.

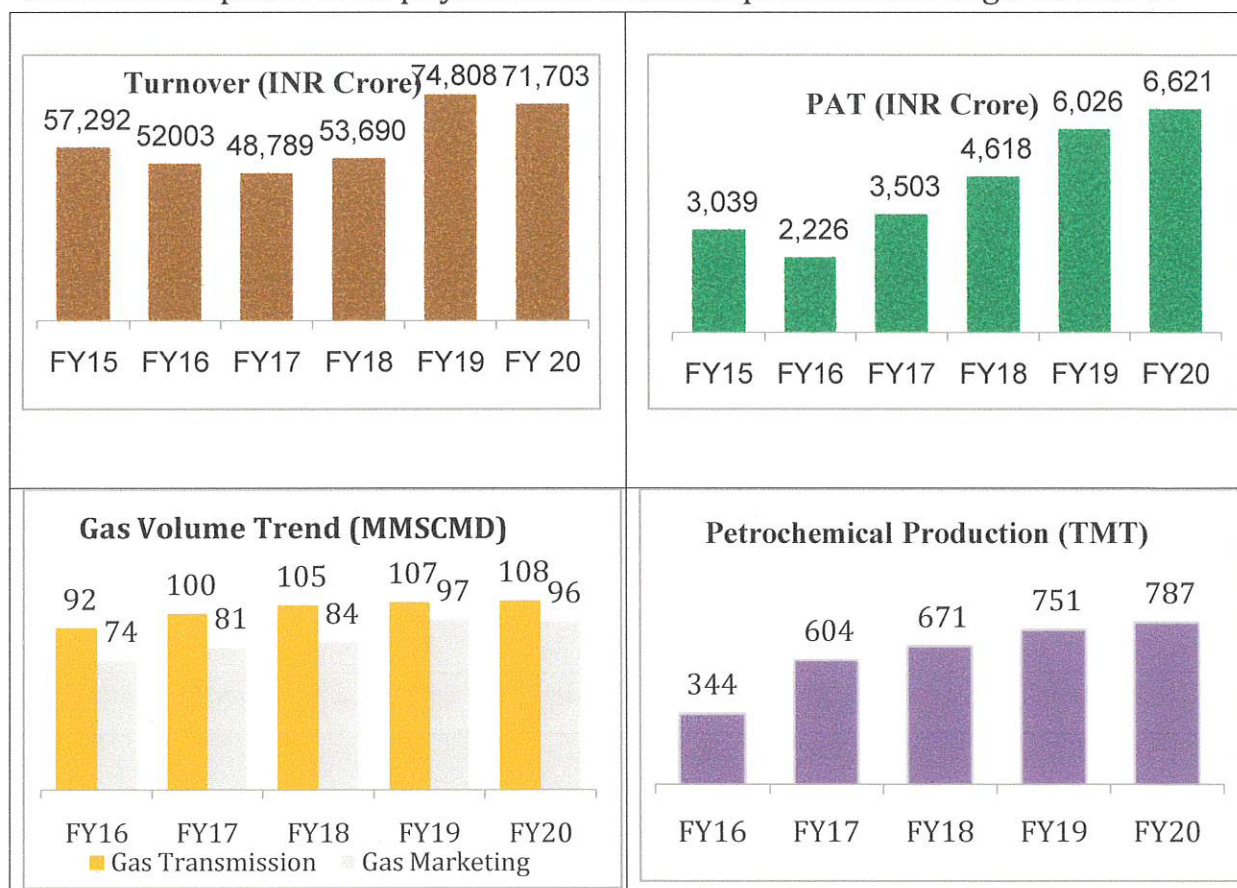
GAIL has overseas presence in five countries with offices in Huston, Singapore and Yangon. It has a wholly owned subsidiary, GAIL Global (USA) Inc. (GGUI) in USA. GGUI has formed subsidiary, GAIL Global (USA) LNG LLC (GGULL) which has booked 2.3 MMTPA capacity in Dominion Cove Point LNG liquefaction project. GAIL has another wholly-owned subsidiary company viz.

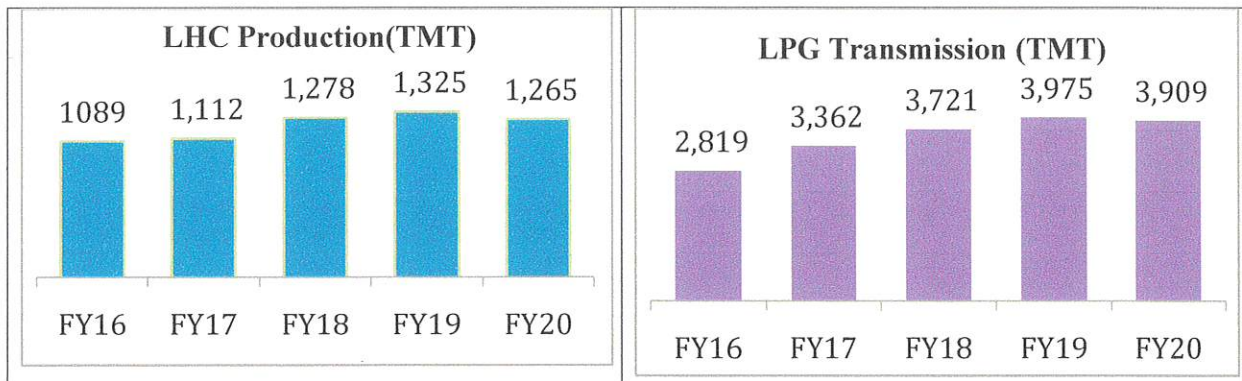
GAIL Global (Singapore) Pte. Ltd., for trading in LNG and for undertaking overseas investments.

GAIL has integrated into upstream business of Exploration & Production with participating interests in 9 blocks in India and 2 in Myanmar. Besides, GAIL has 4.17% equity partnership in South East Asia Gas Pipeline Company (SEAGP) which is transporting gas from Myanmar to China. GAIL has made investments in three companies in downstream business at Egypt and China.

GAIL has executed a long-term LNG Sale and Purchase Agreement with Sabine Pass Liquefaction LLC for purchase of 3.5 Million Tons per Annum (MMTPA) and Gazprom Marketing and Trading Singapore for supply of 2.5 MMTPA of LNG. GAIL has also committed to source 38 MMSCMD of natural gas through transnational pipeline from TAPI pipeline.

Over the years, GAIL has played a crucial role in the development of Indian gas sector. A snapshot of its physical and financial performance is given below:





Major Achievements

GAIL has been entrusted to execute 2,655 Km long Jagdishpur-Haldia-Bokaro-Dhamra pipeline (JHBDPL) as a part of the 'Urja Ganga' Project. GAIL is also constructing an additional 729 Km long NG pipeline from Barauni to Guwahati as an integrated extension to the JHBDPL Project. The proposed pipeline upto Guwahati would inter-connect with the upcoming 1656Km 'Indradhanush' pipeline network conceived to operate in North-East by newly formed JV Indradhanush Gas Grid Limited (IGGL). GAIL also received authorization to lay the Srikakulam (Andhra Pradesh) - Angul (Odisha) pipeline.

GAIL supports CGD infrastructure along "PradhanmantriUrja Ganga Pipeline Project" through its JVs and subsidiary. In line with Government of India's initiatives such as Sustainable Alternative towards Affordable Transportation (SATAT), promoting compressed biogas as an alternative fuel, GAIL Gas has awarded 5 contracts to entrepreneurs for setting up Compressed Biogas plants in the country.

GAIL has also executed agreements for LNG supply to the upcoming/revived Fertilizer units in the domestic market. GAIL has already executed gas sales agreement with upcoming fertilizer plants along JHBDPL i.e. Gorakhpur (Uttar Pradesh), Sindri (Jharkhand), Barauni (Bihar) and Matix (WB). Efforts are also on to market RLNG to other anchor customers like refineries and steel plants along upcoming and existing pipelines.

To expand its petrochemical portfolio, GAIL is in the process of setting up a 500 KTA propane de-hydrogenation and polypropylene (PDHPP) plant at Usar and one 60 KTA PP plant at Pata. GAIL also entered into JV with CIL, RFCL, FCIL to form Talcher fertilizer Limited (TFL) to produce surface coal gasification based urea, taking a step forward to reduce import dependence of fertilizers. GAIL is also an equity partner in Ramagundam Fertilizers and Chemicals Limited.

GAIL rolled out 2 rounds of solicitation for seeking investment proposals from Start-Ups, out of which one round was especially aimed at Start-Ups working in the Electric Vehicle (EV) segment in line with GoI's vision of e-mobility.

GAIL has managed to deliver excellent performance. During the last financial year, GAIL registered highest ever Profit of Rs.6,621 crore.

Mission and Vision

Since its inception, GAIL has played a pivotal role in development of Indian energy sector. Within a very short span of time, we have established ourselves as a Global Maharatna with significant presence in the entire gas value chain. Our fast progression has made us face resultant business complexities, associated confrontation of global scale competition in all major business verticals. Besides rising competition, we have also witnessed a pivotal transformation across energy sector in recent years, driven by various factors such as rising demand, technological innovation, geopolitical shifts and environmental concerns. Considering the imminent challenges and sectorial transformation, we have adopted our long term strategic plan - "Strategy 2030" to overcome business challenges and new areas for growth and the way forward. Keeping in mind changing times of our industry and our new strategic objectives, we have revisited our Vision and Mission statements to accurately describe our purpose of existence, objectives and overarching aspirations. These new vision and mission statements of GAIL reflect our core value system including why we exist, what we do and why we do it.

Mission: “Enhancing quality of life through clean energy and beyond”.

Vision: “Be the leader in natural gas value-chain and beyond, with global presence, creating value for stakeholders with environmental responsibility”.

Key Elements of GAIL's Vision

Ethics

We are transparent, fair and consistent in dealing with all people. We insist on honesty, integrity and trustworthiness in all our activities.

Customer

We strive relentlessly to exceed the expectations of our customers, both internal and external. Our customers prefer us.

People

We believe our success is driven by the commitment and excellence of our people. We attract and retain result-oriented people who are proud their work and are satisfied with nothing less than the very best in everything they do. We encourage individual initiative by creating opportunities for our people to learn and grow. We respect the individual rights and dignity of all people.

Shareholders

We meet the objectives of our shareholders by providing them superior returns and value through their investments in us.

Safety, Health and Environment

We promote highest levels of safety in our operations, health of our employees and a clean environment. We strive for continuous development of the communities in which we operate.

Technology

We believe technology is the key to the future success of our organisation.
We advocate use of 'best-in-class' technologies.

The major business unit heads/ plants or Divisions of the GAIL are;

NOIDA
PATA
VIJAIPUR
HAZIRA
JHABUA
KHERA
DIBIYAPUR
AGRA AND KAILARAS
VADODRA
MUMBAI(O&M)
RAJAHMUNDRY
PUDUCHERRY
AGARTALA
NCR
GPU-USAR
GPU-GANDHAR
GPU-VAGHODIA
GPU-LAKWA
JAIPUR (JLPL HQ)
JAMNAGAR(JLPL)
SAMAKHAILI/
KANDLA (JLPL)
ABU ROAD(JLPL)
NASIRABAD (JLPL)
LONI (JLPL)
VIZAG (VSPL)
VIJAYWADA -G KONDURU
(VSPL)
CHERLAPALLY

(VSPL)
AHMEDABAD ZO
BHOPAL ZONAL OFFICE
CHANDIGARH ZO
CHENNAI ZO
HYDERABAD ZO
JAIPUR ZO
KOLKATA ZO
LUCKNOW ZO
MUMBAI ZO
GTI Noida
BELAPUR
CHAINSA
KOCHI
BANGALORE

2.0 Implementation of the RTI Act.2005

GAIL as per the records available in the RTI Cell, had started the implementation of the RTI Act 2005 immediately after the enactment of the RTI Act in 2005. As per the records the company had nominated the Appellate Authority (AA), Central Public Information Officer (CPIO) & Assistant Central Public Information Officer (ACPIO) during the year 2005 and also notified the same on their website.

As per the system being followed for the implementation of the act in GAIL, there is one centralised CPIO, 54 (Fifty Four) ACPIOs & 21 (Twenty One) First Appellate Authorities at all its business Units/ projects.

Applications are being received by CPIO or ACPIOs as per provisions in the RTI Act and implementation guidelines. However, correspondence or information to the applicant is being provided by CPIO only.

For better and faster management of the RTI applications & providing of the requisite information speedily, one Nodal Officer has been appointed. Mr. Kompal Bali, Senior Manager (RTI) is presently Nodal Officer for all online RTI related matters. As told to me, all the Appellate Authorities (AA) are independently receiving the appeals related to their respective areas/ departments/business units and disposing of the same in line with the provisions in the act within 30 days. They are independently keeping the

records of appeals in their respective departments. All the Appellate Authorities (AA) have nominated one coordinator from respective departments for coordination, monitoring and expediting the disposal of the appeals.

List of the Appellate Authorities, CPIO & ACPIO is attached at **Annexure "I"**

At present following FAAs are directly responsible for smooth implementation of the RTI act 2005 in GAIL.

First Appellate Authorities

S.No.	Jurisdiction	First Appellate Authority(S/Shri)
1.	Pata	Ajay Tripathi, ED (PC-O&M), Pata
2.	Marketing functions across GAIL	Sanjay Kumar, ED (Mktg-NG & RLNG), Delhi CO
3.	Project functions (other than Petrochemicals Complex at Pata), including C&P domain and in relation to issues related to banning etc., for which requisite inputs may be sought from ED(C&P), Corporate Office, as and when required	Mahesh V Iyer, ED (Projects), Noida
4.	Pipeline Network under NCR O&M including CJPL, SNPL, BNPL and KMKRPL & spurlines thereof and construction activities of LMC of NCR Region; O&M activities of North East region (Tripura, Lakwa etc.)	A N Pandey, ED (O&M-NR), Noida
5.	JHBDPL (including BGPL)	K B Singh, ED (ER), Ranchi
6.	CGDs across JHBDPL	Goutom Chakraborty, ED (CGD), Noida
7.	HVJ, DVPL, VDPL & GREP Pipeline Networks and spur-lines thereof; Compressor Stations at Hazira, Jhabua, Khera, Vijaipur, Dibiyapur, Kailaras & Chhainsa; GPU & C2-C3 Plant at Vijaipur; Gujarat Regional P/L	S S Agrawal, ED (O&M-CR), Vijaipur

	Network incl. Vadodara; Compressor Station & GPU at Vaghodia; VAPPL project.	
8.	KG Basin Pipeline Networks, VSPL, DBPL, KKBMP (O&M and Construction); O&M of Karnataka, Kerala, Tamil Nadu, Andhra Pradesh, Telengana, Puducherry, Goa, incl. Wind Energy installations; Bengaluru ZO	P Murugesan, ED (O&M-SR) & Zonal ED, Bengaluru
9.	O&M of Maharashtra Regional Pipeline Network including DUPL, DPPL, GPU-Usar, GPU-Gandhar	Goutam Prasad, ED (O&M-WR), Mumbai
10.	Pipeline Network under JLPL including Ramgarh terminal	Partha Jana, ED (O&M-JLPL) & Zonal ED, Jaipur
11.	Corporate BD and CSPA functions	Santanu Roy, ED (BD), Delhi CO
12.	Corporate O&M, NGMC, CIMG and Jubilee Tower, Noida (except PC-CO, E&P, R&D, TQM, HSE, PD, SD, BIS & GAILTEL)	S V Prasad, ED (O&M-CO), Noida
13.	Corporate PD	Raman Chadha, ED (PD), Noida
14.	Corporate SD	R K Mittal, CGM (SD), Noida
15.	Corporate HSE function	Joydip Paul, CGM (HSE), Noida
16.	Corporate TQM function	Vinay Parshad, CGM (TQM), Noida
17.	E&P and PC-CO	Manoj R Meshram, ED (PC-CO, E&P), Noida
18.	BIS & GAILTEL	Atul Rastogi, ED (BIS & GAILTEL), Noida
19.	Training, R&D and Start-Up	D V Shastry, ED (Training, R&D & Start-Up), GTI, Noida
20.	Corporate HRD	Ayush Gupta, CGM (HRD), Delhi CO
21.	Other Corporate functions not explicitly mentioned above	A K Srivastava, ED (HR, L&PA, Coord. & OL), Delhi CO

3.0 Officers contacted for the Audit;

In order to conduct the RTI audit of the GAIL following officials have been contacted for discussions and obtaining the relevant inputs for smooth audit.

Shri S.K.Ghulyani	CGM (HR P&ER),
Shri Ayush Gupta	CGM, (HRD) & Appellate Authority
Shri H.C.Lohumi	CPIO
Shri Kompal Bali	Senior Manager (RTI & LCM) & Nodal Officer,

4.0 Implementation of RTI act in GAIL (Compliance of Section 4(1)(b) & DoPT Circular 15-04-2013

In accordance with the act it was the obligations of all the public authorities (PA) to comply with the provisions of the section 4(1)(b)(c) & (d) for proactive disclosures and to publish the same within 120 days from date of enactment i.e. 15-06-2005 for smooth implementation of the act from the date of the act coming to effective i.e. that 12-10-2005, accordingly, GAIL has to proactively disclose all the information as mentioned in 19 para under section 4 of the RTI Act 2005 i.e (a) i to xvii, b & c. GAIL has pro-actively provided data/details/ information with respect to 16 points, out of total 19 on the website under RTI portal. Two items are not applicable to GAIL, however details with respect to section 4(1) (b) xviii, e., other information available under the main portal of GAIL. Only details with respect to disclosures of the quasi-judicial decisions have not been provided. Detailed point wise status with respect to compliance is given in the **annexure II**.

5.0 Details for obtaining of information by citizen of India

Detailed procedure for obtaining information by the citizen of India from GAIL under RTI has been provided under RTI portal of their website, including particulars of CPIO & ACPIO along with their contact details.

For making first appeal as per section 19 of the RTI Act, GAIL has also provided the complete procedures & details of all the 21 (Twenty One) Appellate Authorities along with their contact details.

6.0 Acceptance of cash by GAIL for RTI Fee

GAIL is accepting cash against application fee as well as for additional fee for providing information as per fee rules of the RTI Act 2005.

7.0 Compliance of Section 4(1)(a), Section 7 & Section 19

Detailed discussions were held with heads of two departments i.e. HRD & HR-P&ER for implementation of the act & providing of information as well as with respect to record management being followed by them.

It has been told that all the departments are ISO Certified, and the ISO procedures are being followed in decision making process & with respect to the retention of the documents and weeding out of the same as per the life of documents mentioned in the procedures are being followed. GAIL has also developed the record retention policy exclusively for RTI Cell, which is in place and being followed since 27.03.2012.

Computerisation of the documents & records indexing & cataloguing are being done.

8.0 Suo-motu disclosures under section 4(2), 4(3) & 4(4)

GAIL as per requirement of Suo-motu disclosures under 4(2), 4(3) & 4(4) GAIL has provided adequate information related to GAIL, on the web site of which are very useful to the citizen of India.

In addition to above, details of all type of gases being produced, procedure for making available to the customers by GAIL and benefits of these products have been adequately given. It has also given in details about domestic & global markets, future plans, annual reports covering financial parameters etc.

9.0 Status of RTI applications for the year 2019-20

No. Of applications received during the year	=763
No. Of applications disposed of during the year	= 768
No. Of applications disposed of within 30 days	= 748
No. Of applications disposed after 30 days	= 25

*The interim reply was being sent within 30 days.

10.0 Status of RTI first appeals to first appellate authority for the year 2019-2020

No. of appeals received during the year	= 102
No. of appeals disposed off during the year	= 100
No. of appeals disposed of within 30 days	= 95
No. of appeals disposed of after 30 days	= 5

11.0 Status of RTI appeals to 2nd Appellate Authority for the year 2019-2020

No. of CIC hearing during year	= 14
No. of CIC hearing disposed off	= 14

12.0 Annual/ Quarterly Reports (section 25)

As per the records physically examined related to the Quarterly Reports, GAIL is regularly submitting quarterly reports to Ministry of Petroleum & CIC, (as per CIC Circular No.10/1/2017 CIC-MR dated 29-08-2017) in the prescribed Performa of DoPT. (Reports for the all four quarters are enclosed at **annexure III**).

13.0 Update of information (Section 4 (xvii))

GAIL has confirmed that, it is updating the information every year & as and when required. Presently, updated information is available on the website as on 28-06-2019.

14.0 Training on RTI (Section 26)&DoPT OM dated 24-06-2008

GAIL time to time is deputing its officers for RTI Programs & Seminars. It was suggested to have more in house training on RTI for creating awareness as per section 26 of the RTI Act & OM dated 24-06-2008. It is necessary as all the officers, who are custodians of the information must have awareness about the provisions of the act in order to implement in right spirit to provide information within prescribed 30 days. It was suggested to conduct **region wise RTI Program for the concerned officers**

15.0 Availability of latest circulars, guidelines and notifications on RTI

GAIL is maintaining all the relevant circulars/notifications readily available in separate circular file.

16.0 Update of Replies on Website

Regarding Update of RTI replies on website, GAIL is uploading the RTI replies at their own system of RTI MIS software in order to comply with the DoPT Circular No. 1/1/2013-IR, Dated: 21-10-2014.

17.0 CITIZEN CHARTER

GAIL has published the information regarding citizen charter on the website, as per DoPT Circular dated 15-04-2013.

18.0 PPP CONTRACTS/ AGREEMENTS

GAIL has to publish the information regarding PPP contracts/Agreements on the website as per DoPT Circular dated 15-04-2013. Presently GAIL is not having any such agreement/ assignments.

19.0 PROCUREMENTS /BID AWARDS

GAIL has to publish the information regarding contracts/bid awards on the website as per DoPT Circular dated 15-04-2013. GAIL, is putting the information related to procurement giving complete details of the tenders, awards / work orders, such as name of the contractor and value.

20.0 CAG & PAC PARA

GAIL is not having any CAG & PAC para, as mentioned in their annual report and as certified by Govt. Auditor, which is available on the web site of the company as well as in the hard copy at page 274 of the annual report 2019-2020. **Annexure IV.**

21.0 RTI para in Annual Report

GAIL in their annual report included a para on implementation of RTI Act 2005 at page no.27 & 28 of the annual report 2019-2020.**Annexure V.**

22.0 Transfer Policy & Transfer Orders

The transfer policy of employees is available on the website of GAIL, however, the transfer orders are being put on the intranet of GAIL, which is available only to the employees. In case any applicant asking for the specific transfer order of the employee is being provided as per the provision under the act after applying the section 8 of the RTI Act 2005 if applicable.

23.0 Discretionary and Non- Discretionary Grants

No Discretionary and Non-Discretionary Grants being granted by GAIL.

24.0 Foreign Tours of Foreign Tours of PM/Ministers

There is no rank of Joint Secretary in GAIL, however, in case information related to foreign / domestic official tour is sought is being provided as per the provisions under the RTI Act 2005.

25.0 Examination/ Audit of CPIO Office/AA Office

In order to examine for the purpose of Auditing of the implementation of the RTI in GAIL, in line with DoPT OM dated 15-04-2013, detailed discussions were held in the office of CPIO, CGM (HR-P&ER) & First Appellate Authority (FAA) on 19-10-2020 & 20-10-2020 along with Shri Kompal Bali, Sr.Manager (RTI). The discussions were held with all the officials mentioned at para 3.0 as well as the clarification if any were provided by them.

The process of RTI application receipt till disposal or despatched by GAIL including obtaining of information from other departments/custodians of information were checked and examined, which has been found very satisfactory. RTI receipts register is being maintained properly by concerned CPIO/APIO. The dispatch register is also being properly maintained by GAIL. The CPIO is regularly and promptly furnishing the information to the applicants within the prescribed time of 30 days, in accordance with the

provisions under the RTI act. **During the period 2019-20, 99.9% applications have been consistently disposed of within 30 days.**

Detailed discussions were also held in the office of Shri S.K. Ghulyani, CGM(HR-P&ER) & Shri AyushGupta, first appellate authority on 20-10-2020 with respect to implementation of RTI Act & First Appeal disposal process of GAIL. **During the period 2019-20, 100% First Appeals have been consistently disposed of within 30 days.**

It has been advised to include the details of the Second Appellate Authority in the order issued by First appellate authority for the benefit of the applicants. Records of documents, availability of relevant circulars /guidelines, training of officers on RTI etc. were also examined, observation during the audit have been highlighted below under the observations.

26.0 Observations;

All the documents such as receipt & despatch registers, files, proactive disclosures under section 4 and as per DoPT OM 15-04-2013, website of GAIL including RTI Portal, record management system, obtaining information from the custodian or deemed CPIO were examined /audited, the detailed observations are as given below;

1.0 The proactive disclosures for sections 4(1)(b) have been adequately provided for all the XVII points. Where the particular clause is not applicable, it has been clarified with the reasoning. **Refer Annexure II.** In addition, most of the provisions applicable to CPSEs have also been complied of the DoPT Circular dated 15-04-2013.

2.0 Under Chapter 4 (1) (b) (xi), Budget Allocations, budgets and actual expenditures details have been provided up to 2019-20 to comply the last year recommendations.

3.0 On examinations of records of replies & information provided to the applicants it has been found that GAIL is consistently providing the replies /information for 99.9 % within 30 days and only few applications were disposed beyond 30 days due to non-receipt of the additional fee from the applicants. The applications were delayed because of seeking additional fee as per the RTI Fee Rules 2005, however, all the applications have been disposed of within 30 working days by excluding the time for obtaining the fee.

4.0 On examinations of first appeals management, it has been found that 100% appeals were disposed of within 30 days during the period 2019-20.

5.0 Regarding Update of RTI replies on Web site of GAIL for 2019-2020 has been uploading the RTI replies & FAA Orders which are in the interest of the public, in order to comply the DoPT circular No. 1/1/2013-IR, Dated: 21-10-2014.

6.0 GAIL has deputed CPIO/APIO/Nodal officers and other officials for RTI training during the year 2019-2020. Also, GAIL have conducted one in-house program at its project. More, awareness program on RTI needs to be arranged for faster disposal of application at the projects, who are delaying the information submission to CPIO as per the section 26 of the RTI Act 2005 and DoPT OM 24-06-2008.

It was suggested to conduct **region wise RTI Program for the concerned officers.**

7.0 The details of the foreign & Domestic tours of the officers of the rank of Jt. Secretary needs to be disclosed as per OM dated 15-04-2013. **There is no rank of Joint Secretary in GAIL, however, in case information related to foreign / domestic official tour is sought is being provided as per the provisions under the RTI Act 2005.**

27.0 Final Conclusions / Recommendation to GAIL

GAIL is implementing the RTI ACT 2005 across all its offices at Corporate Office, State Regional Offices & Projects as per the provisions under the RTI Act 2005 from the enactment of the statute that from 2005 itself properly.

GAIL has fully complied the obligations of public authority by proactive disclosures of the information as per section 4(1)(b) of the RTI Act by providing information on the web site. The budget details under clause 4(1)(b)(xi) has been provided up to 2019-20 **to comply the recommendation of the last year audit.**

In addition, most of the provisions applicable to CPSEs **have also been complied of the DoPT Circular dated 15-04-2013.**Detailed status is given in the attached **Annexure II.**

GAIL is implementing RTI ACT 2005 in right and true spirit, may be seen from the status of applications and appeals that all the applications have been disposed of by CPIO within the time limit of 30 days and also all the appeals were dispose of by the appellate authority within 30 daysas per the provisions in the act.

Following needs to be complied at the time of revision or before the next year audit.

1.0 Considering the quantum of applications are being received related to various projects, more in house awareness program for employees of GAIL on RTI needs to be organised for faster disposal of applications and saving of the administrative time & cost.

It was suggested to conduct **region wise RTI Program for the concerned officers of the regions.**

2.0 The details of the foreign & Domestic tours of the officers of the rank of Jt. Secretary and above needs to be disclosed as per OM dated 15-04-2013.**There is no rank of Joint Secretary in GAIL, however, in case information related to foreign / domestic official tour is sought it must be provided as per the provisions under the RTI Act 2005.**

In view of above, GAIL has fully complied all the parameters of the audit for the year 2019-2020.

28.0 Certification

In view of the above, it is certified that GAIL is meeting all the requirements of the provisions of RTI act that compliances for section 4 (1)(b) ,DoPT OM/circular dated 15-04-2013 for Suo-Motu Disclosures and other provisions of the act. GAIL is providing the information against most of the RTI applications within stipulated time of 30 days and all the first appeals have also been disposed of within stipulated time of 30 days clearly indicate implementation of RTI Act in true spirit.

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List of ACPIOs

S No.	Jurisdiction(Location/Region)	ACPIOs(S/Shri)
1.	Abu Road	Madhusudan T.L., DGM (LPG P/L O&M) Booster Station National Highway -14, P.O.Khadat Distt.:Sirohi, Abu Road, Rajasthan – 307026
2.	Agartala (incl. Lakwa Terminal)	Biswajit Debbarma, GM (O&M-NG P/L) Near Hindi Hr. Sec. School Opp. Radhanagar Bus Stand P.O. Ahbhoyanagar Agartala-799 005 (Tripura West)
3.	Agra & Kailaras region (incl. Mathura, Ferozabad, Dhaulpur, Malanpur)	Deolal, GM (O&M), Kailaras Kailaras Compressor Station Village - Rithonia, Kailaras Distt. – Morena – 476224 (MP)
4.	Ahmedabad ZO	Rajendra Kumar, ZCGM 809, Sakar II, Building Near Ellis Bridge Opposite Town Hall Ahmedabad : 380 006 Gujarat
5.	Bengaluru region (including Bengaluru ZO but excluding Kochi, Mangalore, Kozhikode, Kannur, Koottanad)	A Anbarasan, GM (NG P/L O&M) GAIL(INDIA) LTD “SWAN” 2nd Floor 323, Kodigehalli Main Road Sahakar Nagar, Bengaluru -560092
6.	Bhopal ZO	Hitendra Kumar Garg, ZCGM S-F-16, Mansarovar Complex, Hoshangabad Road, 11th Floor

Bhopal- 4620016

7. Bhubaneswar region (including
Cuttack,
Angul, Rourkela) Dinabandhu Soren,
CGM (Construction),
Angul Camp - Bhubaneswar)
GAIL (India) Limited,
Jagdishpur-Haldia-Bokaro-Dharma
Gas Pipeline Project Office,
612, Utkal Signature,
Pahala, NH-5,

Bhubaneswar-752101
8. Bhubaneswar CGD
(including Cuttack CGD) Ashok Kumar Mohapatra,
GM (CGD)
GAIL (India) Limited
Jagdishpur-Haldia-Bokaro-Dharma
Gas Pipeline Project Office,
612, Utkal Signature, Pahala,
NH-5, Bhubaneswar-752101.
9. Bhubaneswar ZO Pankaj Bhagat, ZGM
GAIL (India) Limited
Unit DCB016, Upper Ground
Floor, DLF Cybercity,
IDCO InfoPark, Chandaka
Industrial Estate,
Patia, Bhubaneswar – 751024
10. Chandigarh ZO Lalit Bhatt, ZCGM
Udyog Bhawan, Annexe Building,
18, Himalaya Marg. Sector – 17C,
Chandigarh- 160017
11. Chennai ZO M K Biswas, ZCGM
New No. 4 Old No. 60,
5th Floor, Kuppu Arcade,
Venkatara Rayana Road, T Nagar
CHENNAI - 600 017
12. Chennai Y Ananda Kumar,
GM (Construction)
New No. 4 Old No. 60,
5th Floor, Kuppu Arcade,
Venkatara Rayana Road, T Nagar
CHENNAI - 600 017

13. Cherlapally
A Suresh Babu,
DGM (O&M-LPG P/L)
LPG Receiving Terminal, Vill. Rampally,
IDA PHASE-III Cherlapally,

Hyderabad – 500080
14. Chhainsa
Sandeep Kumar Agarwal,
GM (O&M-NG P/L)
Chainsa Compressor Station
Tehsil – Ballabgarh
Distt. – Faridabad- 121004
(Haryana)
15. Dibiyapur (including associated terminals)
Hirdesh Kumar,
CGM (O&M-NG P/L)
GM (NG P/L O&M)
HVJ Compressor Station,
P.O. Dibiyapur
Dist: Auraiya-206244
Uttar Pradesh
16. G Konduru
G.D. Vasu, DGM (LPG P/L O&M)
GAIL(India) Limited
LPG BOOSTER STATION
VILL. & MANDAL – G.KONDURU
KRISHNA DISTRICT
ANDHRA PRADESH
PIN: 521 229
17. Gandhar
S.K. Musalgaonkar,
CGM (O&M)
LPG Recovery Project,
Village - Rozatankaria, Taluka-Amod,

Distt. Bharuch – 392 140 (Gujarat)
18. GTI Noida (including SDI Raebareli, DCS)
Mahesh Chand Gupta,
CGM (Trg. & Skill Dev.)
Plot No 24, Sector 16A
NOIDA – 201301
Gautam Budh Nagar (UP)
19. Guwahati ZO
Rajsekhar Choudhury, ZCGM
GAIL-Guwahati Zonal Office,
2nd Floor Advika,87, M.G.Road,
Panbazar Guwahati, Assam – 781001

20. Hazira (including Silvassa) Shri Satish Kumar Geda,
CGM (O&M)
Hazira Compressor Station,
Ichhapor-Maghdalla Road
PO:-ONGC-394518,

Distt:-Surat(Gujarat)
21. Hyderabad ZO (including Amravati) Sanjay Y Shende, ZCGM
Hyderabad Zonal Office, Module No: 105,
1st Floor, NSIC-EMDBP Building, Kamalanagar,
Dr. A S Rao Nagar, ECIL (P.O),

Hyderabad-500062
22. Jaipur region Sheew Shankar, GM (RIMG)
GAIL India Ltd. GAIL Bhawan,
Sector - 6, Vidhyadhar Nagar,
Jaipur - 302039, Rajasthan
23. Jaipur ZO Jaideep Nigam, GM (Marketing)
GAIL - Jaipur Zonal Office
GAIL Bhawan, Sector - 6,
Vidhyadhar Nagar,
Jaipur- 302039, Rajasthan
24. Jaipur-GTI Pradeep Kumar Dey, GM (Training)
GAIL GTI Jaipur Sector - 6,
Vidhyadhar Nagar,
Jaipur- 302039, Rajasthan
25. Jamnagar (including Vadinar) Ragbhir Singh, GM (O&M-LPG P/L)
LPG Dispatch Terminal, RPL-RRTF Areas
Moti Khavdi, P.O. Digvijaygram
Distt.-Jamnagar – 361140
26. Jhabua Ramray Tudu,
GM (NG P/L O&M)
Jhabua Compressor Station,
Gaylar Kalan,
Jhabua - 457661 (M.P.)
27. Kandla Bala Chandra,
DGM (O&M-LPG P/L)
GAIL (India) Ltd.,
GAIL Kandla Office Mithi Rohar
Gujarat -370240

28. Karaikal (including associated terminals) Shri N Selvaraju,
GM/OIC, Karaikal
1st & 2nd Floor, AHM Complex,
164, Kamarajar Salai,
Opp. to Uniqcon Plaza,
Karaikal-609602.
Ph: 04368-220949/50/51/52.
29. Khera (including associated terminals) Raju Balkrishna Masne,
GM (O&M-NG P/L)
Khera Compressor Station
Village – Chikali, Chikali – Khera Road, Tehsil. –
Tarana,

Distt. – Ujjain
30. Kochi region (including Kochi, Kochi ZO, Mangalore, Kozhikode, Kannur, Koottanad) Shri Jose Thomas,
GM/OIC, Kochi
GAIL (India) Ltd.,
Kinfra Hi-Tech Park,
GAIL-HMT Colony Road, HMT Colony P.O.
Kalamassery
Kochi 683 503, Kerala
Tel: 0484 2983210-12
31. Kolkata ZO Shri Asim Prasad
ZCGM (Mktg.)
GAIL(INDIA)LTD.
Marble Arch. 6th Floor,
Unit no 602,
236B, AJC Bose Road,
Kolkata- 700020
32. Kolkata S Roy Mondal,
GM (Const. & Mktg.).
GAIL(INDIA)LTD.
4th Floor, Finance Centre, CBD
Action area-II,
Mother's Wax Museum Building,
Opposite to ECO Park,
New Town, Kolkata: 700156,
33. Loni/ Madanpur Khadar (including associated terminals) Avijit Majumdar,
GM (O&M-LPG P/L)
C/O Indian Oil Corp. Ltd., LPG Bottling Plant,
Near Kalindi Kunj, Madanpur Khadar,
Delhi

34. Lucknow ZO
Rathish Kumar Das, ZCGM
3rd Floor, Fortuna Tower
10, Rana Pratap Marg LUCKNOW - 226 010
35. Mansarampura (including Ramgarh)
Ganga Ram Chouhan, GM(O&M-LPG P/L)
GAIL (India) Limited
IPS Mansharampuram Post Niwaru,
Jhotwara,
Jaipur-302012 (Rajasthan)
36. Mumbai region (including Dabhol, Usar, Pune and associated terminals)
Amit Das,
CGM (O&M-NG P/L)
Central Construction Office
DUPL Project, MTNL Telephone Exchange Building
2nd floor, Opp. CBD Belapur Rly Station
Sector-11, Belapur,
Navi Mumbai-400614
37. Mumbai ZO
Himadri Mandal, ZCGM
GAIL Bhawan, Plot No. 73, Road No. 3,
Sector – 15, CBD Belapur,
Navi Mumbai – 400 614, Maharashtra.
38. Nasirabad
Narendra Kumar Singh,
DGM (O&M-LPG P/L)
Near Dilwadi village,
Nasirabad Kishangarh Road, Nasirabad,
Ajmer - 305601
39. NCR (including associated terminals)
Pawan Sharma, CGM (O&M-NG P/L)
Plot No 24, Sector 16A
NOIDA – 201301,
Gautam Budh Nagar (UP)
40. NCR ZO
Kamlesh Sharma, ZCGM
Plot No.35-36, Sec-1
Noida. 201301
41. Noida
Shri L Arumugam, CGM
GAIL(INDIA)LTD.
Noida Plot No.35-36, Sec-1
Noida. 201301
42. Pata
Patri Narayana Rao, GM(HR)
Pata Petrochemical Complex,
Distt: Auraiya (U.P),
PATA - 206 241

43. Patna-CGD
Nirmal Kumar, DGM (CGD)
1st Floor, Indira Bhawan,
Near Hartali More
Patna- 800001
44. Patna
Jokhan Prasad Singh, CGM (Const)
GAIL (India) Ltd.
C/o: Hotel Patliputra Ashoka
Beerchand Patel Path
PATNA - 800001
45. Rajahmundry (including associated terminals)
K P Remesh, CGM (O&M-NG P/L)
A.V.A Road,
Rajahmundry-533103
46. Ranchi (including Gaya, Barauni, Siliguri, Durgapur, Guwahati BGPL)
Gaya, Barauni, Durgapur, Siliguri)
Jokhan Prasad Singh, CGM (Construction)
GAIL (India) Limited,
5th Floor, North Wing of Eastern Block,
Mecon Head Office Complex,
Doranda, Ranchi,
Jharkhand-834002.
47. Ranchi-CGD & Jamshedpur-CGD
Alok Kumar, GM (CGD)
5th Floor, Eastern Wing
Mecon Head Office Complex
Doranda, Ranchi – 834002 Jharkhand
48. Samakhaili
Bimal Bharat Bhai Desai,
DGM (O&M-LPG P/L)
Intermediate Pumping Station,
KM Stone 270, National Highway - 15,
Vill& P.O-Lakadia, Distt- Kutch,
Gujarat- 370145
49. Vadodara (including associated terminals)
Mukesh Kumar Tiwari,
CGM (O&M-NG P/L)
Near Manisha Circle, Old Padra Rd. Vadodara -
390 015,
Distt-Vadodara (Gujarat)
50. Vaghodia
Jitendra Bhimrao Tome, GM (O&M)
GIDC Industrial Estate,
Vaghodia - 391760, Gujarat
51. Varanasi
Kanwal Nain Singh, CGM (Construction)
GAIL (India) Ltd, Unit No.501,
5th Floor S – 8/107,
Sharda Estate Varanasi Trade Centre
Machhal Alam Road

VARANASI 221002

52. Varanasi-CGD Gauri Shanker Mishra, DGM (CGD)
GAIL (India) Ltd, Unit No.501,
5th Floor S – 8/107,
Sharda Estate Varanasi Trade Centre
Maqbool Alam Road,
VARANASI 221002
53. Vijaipur A K Tripathi, CGM (O&M-HVJ)
GAIL Complex, Vijaipur,
Distt.- Guna –473112 (MP)
54. Vizag (including associated terminals) L S Rao, GM (O&M-LPG P/L)
Exim Park, Behind Vikas College,
Opp. Ayyappa Swami Temple
Sheela Nagar, POST BHPV,
Vishakapatnam-530012

First Appellate Authorities

S No.	Jurisdiction(Location/Region)	First Appellate Authority (S/Shri)
1	Pata	Ajay Tripathi, ED (PC-O&M), Pata
2	Marketing functions across GAIL	Sanjay Kumar, ED (Mktg-NG & RLNG), Delhi CO
3	Project functions (other than Petrochemicals Complex at Pata), including C&P domain and in relation to issues related to banning etc., for which requisite inputs may be sought from ED(C&P), Corporate Office, as and when required	Mahesh V Iyer, ED (Projects), Noida
4	Pipeline Network under NCR O&M including CJPL, SNPL, BNPL and KMKRPL & spurlines thereof and construction activities of LMC of NCR Region; O&M activities of North East region (Tripura, Lakwa etc.)	A N Pandey, ED (O&M-NR), Noida

- 5 JHBDPL (including BGPL) K B Singh, ED (ER), Ranchi
- 6 CGDs across JHBDPL Goutom Chakraborty, ED (CGD), Noida
- 7 HVJ, DVPL, VDPL & GREP Pipeline Networks and spur-lines thereof; Compressor Stations at Hazira, Jhabua, Khera, Vijaipur, Dibiyapur, Kailaras & Chhainsa; GPU & C2-C3 Plant at Vijaipur; Gujarat Regional P/L Network incl. Vadodara; Compressor Station & GPU at Vaghodia; VAPPL project. S S Agrawal, ED (O&M-CR), Vijaipur
- 8 KG Basin Pipeline Networks, VSPL, DBPL, KKBMP (O&M and Construction); O&M of Karnataka, Kerala, Tamil Nadu, Andhra Pradesh, Telengana, Puducherry, Goa, incl. Wind Energy installations; Bengaluru ZO P Murugesan, ED (O&M-SR) & Zonal ED, Bengaluru
- 9 O&M of Maharashtra Regional Pipeline Network including DUPL, DPPL, GPU-Usar, GPU-Gandhar Goutam Prasad, ED (O&M-WR), Mumbai
- 10 Pipeline Network under JLPL including Ramgarh terminal Partha Jana, ED (O&M-JLPL) & Zonal ED, Jaipur
- 11 Corporate BD and CSPA functions Santanu Roy, ED (BD), Delhi CO
- 12 Corporate O&M, NGMC, CIMG and Jubilee Tower, Noida (except PC-CO, E&P, R&D, TQM, HSE, PD, SD, BIS & GAILTEL) S V Prasad, ED (O&M-CO), Noida
- 13 Corporate PD Raman Chadha, ED (PD), Noida
- 14 Corporate SD R K Mittal, CGM (SD), Noida
- 15 Corporate HSE function Joydip Paul, CGM (HSE), Noida

- | | | |
|----|----------------------------------------------------------|--------------------------------------------------------|
| 16 | Corporate TQM function | Vinay Parshad, CGM (TQM), Noida |
| 17 | E&P and PC-CO | Manoj R Meshram, ED (PC-CO, E&P), Noida |
| 18 | BIS & GAILTEL | Atul Rastogi, ED (BIS & GAILTEL), Noida |
| 19 | Training, R&D and Start-Up | D V Shastry, ED (Training, R&D & Start-Up), GTI, Noida |
| 20 | Corporate HRD | Ayush Gupta, CGM (HRD), Delhi CO |
| 21 | Other Corporate functions not explicitly mentioned above | A K Srivastava, ED (HR, L&PA, Coord. & OL), Delhi CO |

CPIO				DETAILS
Shri	Harish		Chandra	Lohumi
CPIO				
GAIL		India		Limited
16	Bhikaji		Cama	Place
New Delhi - 110066				

Annexure-I

RTI AUDIT OF GAIL FOR THE YEAR 2013-20

Sr. No.	PARAMETER	REQUIREMENT	STATUS	REMARKS
1	LANGUAGE	ENGLISH/OCAL LANGUAGE	English & Hindi	
2	LAST UPDATE	ANNUALLY		06-Oct-20
3	Particulars of Organisation, function etc. 4(1)(b)(i)	objectives, duties, vision, functions etc.	Adequately given. Including functions & Duties, Vision, Mission etc. of GAIL	
4	Powers & Duties of Employees 4(1)(b)(ii)	DOP & Other Govt. Procedures followed	Memorandum & Article of Association provides power to CMD and directors for others officers. DOP provides power, responsibilities and duties. Govt., CVC, DPE guidelines & GAIL's own system & procedures.	
5	Procedure followed in the decision making making section 4(1)(b)(iii)	Decision Making Mechanism	departmental, manuals compliance of Company Act, DPE Guidelines etc.	
6	Norms for discharge of functions 4(1)(b)(iv)	Procedures & guidelines being followed	Statements regarding policies, DOP, Manuals, DPE & CVC guidelines	
7	Rules, instructions, Regulations 4(1)(b)(v)	Details of Manuals, reports, rule used by Employees	Important Rules, Regulations policies & working manuals of all the departments of GAIL are available with concerned officers.	
8	Category of Doc. Held by Employees 4(1)(b)(vi)	Documents details, availability & Custodian	Important Rules, Regulations policies & working manuals.	
9	Particulars of for arrangement, consultation or representation - 4(1)(b)(vii)	Public Involvements in Policy Formation	agreements available with respective departments & Employees	No arrangement exists, being commercial organisation, grievance redressal system in place.
10	Boards, Councils, Committee - 4(1)(b)(viii)	Details of Various Committees & Powers	Vendor grievance redressal system through vendor meets by the company	
11	Directory of Officers - 4(1)(b)(ix)	Available on web or not	Details of Board Members, all major board & sub committees including audit, risk & other committees to comply with the Company Act, 2013.	
12	Monthly Remuneration - 4(1)(b)(x)	Salaries of Employees	Directory of key officers/board mem members given on web site.	
13	Budget Allocations - 4(1)(b)(xi)	Budget & Expenditures Performance	Details given such as scales & allowances/ perks for all the categories.	Budget targets & utilisation for 3 years not given, only career figures are given, budget and expenditure details to be given.
14	Manner of execution of Subsideses Prog. - 4(1)(b)(xii)	Monitoring of subsideses & progress of programs	Nil, as no Subsideses from Govt. of India, CSR is in place.	
15	Particulars of receipt of Concessions - 4(1)(b)(xiii)	Eligibility, Procedure & Use	Nil, GAIL do not grant any concessions, license etc.	
16	Information in Electronic Form on Website - 4(1)(b)(xiv)	Location, soft/hard & Type of documents	Available in Electronic Form, annual reports, financial results, Co profile.	
17	Particulars of Facility for Obtaining Inf. 4(1)(b)(xv)	Details for getting the information	Detailed procedure for citizen is available under RTI portal	
18	Particulars of P/O/AA/4(1)(b)(xvi)	Given clearly or not	CPIO, AAs & APICs with contact details, mail id & address available	
19	Other Information if any on website 4(1)(b)(xvii)	About Project details, policies, interfaces	Co. Profile, products, performance, Financial results, share holders details etc. on web site.	
20	Type of RTI Manual 4(1)(b)	Soft on web or hard copy	Electronic as well as, hard copy in RTI Cell in English & Hindi.	
21	Important Policy Decisions 4(1)(c)	Notified or Not	Recruitment/transfer, CSR, policies, FAA Orders notified on the web site	
22	Quasi-Judicial Decisions 4(1)(d)	Notified or Not, if not the reason for the same	Notifying FVAs Orders & others if any when needs arises	
23	Up date of the RTI Replies on Web site	DOP T Circular NO. 4/12/2013 dated 21-10-2014	Being uploaded which are relevant to general public.	
24	PPP related Information	DOP T Circular dated 15-04-2013	No PPP Agreements by GAIL	
25	TRANSFER Policy on the Web site	DOP T Circular dated 15-04-2013	Transfer Policy on the Intranet of GAIL, but shared also under RTI	
26	Procurement Detail on the Web Site	DOP T Circular dated 15-04-2013	Being shared the Tenders & Awards Letters	
27	Citizen Charter on the Web site	DOP T Circular dated 15-04-2013	Already on the web site	
28	CAG & PAC Para in the Annual Report	DOP T Circular dated 15-04-2013	Being incorporated in the annual report, at page No. 274.	
29	Tour Details of the CMD	DOP T Circular dated 15-04-2013	No rank of Jt. Secretary in RTI's list of foreign /domestic tour is being given.	
30	Discretionary & Non Disc. Grants	DOP T Circular dated 15-04-2013	Not Notifying	
31	RTI Para in the Annual Report	DOP T Circular dated 15-04-2013	This is being incorporated in the annual report at page No. 27 & 28.	
32	Manual Free/Cost	Fee if any	Available on the website for citizens of Intra	
33	Receipt & Disposal of RTI Applications		Proper data & speech register has been maintained by CPIO and AA	
34	Any other Observation		Refer observations mentioned in the report	

RTI Annual Return Information System

Quarterly Return Form

Public Authority : GAIL (India) Limited

Quarter : 1st Quarter (April-June)2019-2020

*** Block I (Details about the requests and appeals)**

		Progress during Quarter				
	Opening Balance as on beginning of	No. of application received as transfer from other PAs u/s 6(3)	Received during the Quarter(including cases transferred to other PAs)	No. of Cases transferred to other PAs u/s 6(3)	Decisions Where requests/appeals rejected	Decisions Where requests/appeals replied
Requests	23	18	159	2	0	166
First Appeals	5	N/A	25	N/A	0	20
Total no. Of CAPIOs designated 47			Total no. Of CPIOs designated 1		Total no. Of AAs designated 14	

*** Block II (Details about fees Collected,penalty imposed and disciplinary action taken)**

Registration Fee Collected(in Rs.) u/s 7(1)	Addl. Fee Collected(in Rs.) u/s 7(3)	Penalty Amount Recovered(in Rs.) as directed by CIC u/s 20(1)	No. Of Cases where disciplinary action taken against any Officer u/s 20(2)
650	0	0	0

*** Block III (Details Of various provisions of section 8 while rejecting the requested information)**

No. Of times various provisions were invoked while rejecting requests
Relevant Sections Of RTI Act 2005

Section 8(i)										Section			
a	b	c	d	e	f	g	h	i	j	9	11	24	other
0	0	0	0	0	0	0	0	0	0	0	0	0	0

*** Block IV (Details Regarding Mandatory Disclosures)**

A. Is the Mandatory Disclosures under Sec. 4(1)(b) posted on the Website of Public Authority ?	Provide the detail/URL of webpage,where the disclosure is posted (max 150 chars)
Yes	http://gailonline.com/RTI.html
B. Last Date of updating of Mandatory disclosure under Section 4(1)b	2019-06-28
C. Has the Mandatory Disclosure been audited by third party as per DOPT vide OM No. 1/6/2011-IR dated 15-04-2013?	Provide the detail/URL of webpage,where the Audit report is posted (max 150 chars)

Yes

http://gailonline.com/pdf/RTI/Audit_Report-2017-18.pdf

D. Date of audit of Mandatory disclosures under Sec. 4(1)(b) (Format dd/mm/yyyy)

2019-01-23

1st Quarterly Report

FOR THE FINANCIAL YEAR 2019-2020

A Months	B No. of application received as transferred from other PAs u/s 6 (3) MOP&NG/PSUs/Organisations		C Application Directly received through applicant (excluded MOP&NG /PSUs/organisation)		D Total Application received (B+C)	E No. of Cases transferred to other PAs u/s 6 (3) from directly received applications	F Applications disposed Off (excluding cases transferred to PAs u/s 6 (3))	G Appeals received	H Appeals disposed Off	I Registration Fee	J Additional fees
	Direct	Online Portal	Direct	Online Portal							
Apr-19	1	6	23	45	75	0	61	5	5	220	0
May-19	0	4	9	31	44	1	63	9	13	220	0
Jun-19	3	4	18	33	58	1	42	11	2	210	0
Total	4	14	50	109	177	2	166	25	20	650	0

APPLICATIONS DURING THE QUARTER

OPENING BALANCE	23
B	18
C	159
TOTAL X	200
E	2
TOTAL Y	198
F	166
Closing Balance as on 30.06.2019 (TOTAL Y-F)	32

APPEALS DURING THE QUARTER

OPENING BALANCE	5
APPEAL RECEIVED (G)	25
TOTAL (OPENING BALANCE+F G)	30
APPEAL-DISPOSED OFF	20
Closing Balance as on 30.06.2019 (TOTAL-H)	10

RTI Annual Return Information System

Quarterly Return Form

Public Authority : GAIL (India) Limited

Quarter : 2nd Quarter (July-Sept) 2019-2020

* Block I (Details about the requests and appeals)

	Opening Balance as on beginning of	No. of application received as transfer from other PAs u/s 6(3)	Progress during Quarter			
			Received during the Quarter (including cases transferred to other PAs)	No. of Cases transferred to other PAs u/s 6(3)	Decisions Where requests/appeals rejected	Decisions Where requests/appeals replied
Requests	32	25	189	4	0	199
First Appeals	10	N/A	23	N/A	0	31
Total no. Of CPIOs designated			47	Total no. Of CPIOs designated		1
						Total no. Of AAs designated
						14

* Block II (Details about fees Collected, penalty imposed and disciplinary action taken)

Registration Fee Collected (In Rs.) u/s 7(1)	Addl. Fee Collected (In Rs.) u/s 7(3)	Penalty Amount Recovered (In Rs.) as directed by CIC u/s 20(1)	No. Of Cases where disciplinary action taken against any Officer u/s 20(2)
870	0	0	0

* Block III (Details Of various provisions of section 8 while rejecting the requested information)

No. Of times various provisions were invoked while rejecting requests
Relevant Sections Of RTI Act 2005

Section 8(I)											Section			
a	b	c	d	e	f	g	h	i	j	9	11	24	other	
0	0	0	0	0	0	0	0	0	0	0	0	0	0	

* Block IV (Details Regarding Mandatory Disclosures)

A. Is the Mandatory Disclosures under Sec. 4(1)(b) posted on the Website of Public Authority ?	Provide the detail/URL of webpage, where the disclosure is posted (max 150 chars)
Yes	https://gailonline.com/RTI.html
B. Last Date of updating of Mandatory disclosure under Section 4(1)(b)	2019-07-24
C. Has the Mandatory Disclosure been audited by third party as per DOPT vide OM No. 1/8/2011-IR dated 15-04-2013?	Provide the detail/URL of webpage, where the Audit report is posted (max 150 chars)
Yes	https://gailonline.com/pdf/RTIAudit%20Report%20for%2019.pdf
D. Date of audit of Mandatory disclosures under Sec. 4(1)(b) (Format dd/mm/yyyy)	2019-09-23

2nd Quarterly Report

FOR THE FINANCIAL YEAR 2019-2020

A Months	B No. of application received as transferred from other PAs u/s 6 (3) MOP&NG/ PSUs/Organisations		C Application Directly received through applicant (excluded MOP&NG /PSUs/ organisation)		D Total Application received (B+C)	E No. of Cases transferred to other PAs u/s 6 (3) from directly received applications	F Applications disposed Off (excluding cases transferred to PAs u/s 6 (3))	G Appeals received	H Appeals disposed Off	I Registration Fee	J Additional fees
	Direct	Online Portal	Direct	Online Portal							
Jul-19	4	3	18	40	65	0	66	7	10	260	0
Aug-19	0	15	34	28	77	3	58	10	10	390	0
Sep-19	1	5	28	41	75	1	75	6	11	320	0
Total	5	23	80	109	217	4	199	23	31	970	0

APPLICATIONS DURING THE QUARTER

OPENING BALANCE	32
B	28
C	189
TOTAL X	249
E	4
TOTAL Y	245
F	199
Closing Balance as on 30.09.2019 (TOTAL Y-F)	46

APPEALS DURING THE QUARTER

OPENING BALANCE	10
APPEAL RECEIVED (G)	23
TOTAL (OPENING BALANCE+ G)	33
APPEAL DISPOSED OFF	31
Closing Balance as on 30.09.2019 (TOTAL-H)	2

For part 2
Please discuss
15/11
Sanjay
OK

CC v/o
19/11/19
Sanjay

RTI Annual Return Information System

Quarterly Return Form

Public Authority : GAIL (India) Limited
 Quarter : 3rd Quarter (Oct-Dec)2019-2020

* Block I (Details about the requests and appeals)

	Opening Balance as on beginning of	No. of application received as transfer from other PAs u/s 6(3)	Progress during Quarter		
			Received during the Quarter (including cases transferred to other PAs)	No. of Cases transferred to other PAs u/s 6(3)	Decisions Where requests/appeals rejected
Requests	46	28	179	0	198
First Appeals	2	N/A	27	N/A	22
Total no. Of CPIOs designated			Total no. Of OPIOs designated		Total no. Of AAs designated
47			1		14

* Block II (Details about fees Collected,penalty Imposed and disciplinary action taken)

Registration Fee Collected(In Rs.) u/s 7(1)	Addl. Fee Collected(In Rs.) u/s 7(3)	Penalty Amount Recovered(In Rs.) as directed by CIC u/s 20(1)	No. Of Cases where disciplinary action taken against any Officer u/s 20(2)
880	0	0	0

* Block III (Details Of various provisions of section 8 while rejecting the requested information)

No. Of times various provisions were invoked while rejecting requests
 Relevant Sections Of RTI Act 2005

Section 8(i)											Section			
a	b	c	d	e	f	g	h	i	j	0	11	24	other	
0	0	0	0	0	0	0	0	0	0	0	0	0	0	

* Block IV (Details Regarding Mandatory Disclosures)

A. Is the Mandatory Disclosures under Sec. 4(1)(b) posted on the Website of Public Authority ?	Provide the detail/URL of webpage,where the disclosure is posted (max 150 chars)
Yes	http://gailonline.com/RTI.html
B. Last Date of updating of Mandatory disclosure under Section 4(1)(b)	2020-02-07
C. Has the Mandatory Disclosure been audited by third party as per DOPT vide OM No. 1/6/2011-IR dated 15-04-2013?	Provide the detail/URL of webpage,where the Audit report is posted (max 150 chars)
Yes	https://gailonline.com/pdf/RTIAudit%20Report%20for%2019.pdf
D. Date of audit of Mandatory disclosures under Sec. 4(1)(b)(Format dd/mm/yyyy)	2019-09-23

3rd Quarterly Report

FOR THE FINANCIAL YEAR 2019-2020

A Months	B No. of application received as transferred from other PAs u/s 6 (3) MOP&NG/ PSUs/Organisations		C Application Directly received through applicant (excluded MOP&NG /PSUs/ organisation)		D Total Application received (B+C)	E No. of Cases transferred to other PAs u/s 6 (3) from directly received applications	F Applications disposed Off (excluding cases transferred to PAs u/s 6 (3))	G Appeals received	H Appeals disposed Off	I Registration Fee	J Additional fees
	Direct	Online Portal	Direct	Online Portal							
Oct-19	0	5	33	32	67	5	4	420	0		
Nov-19	2	7	19	34	62	2	8	180	0		
Dec-19	1	11	25	36	73	2	14	250	0		
Total	3	23	77	102	205	9	27	850	0		

APPLICATIONS DURING THE QUARTER

OPENING BALANCE	46
B	26
C	179
TOTAL X	251
E	9
TOTAL Y	242
F	198
Closing Balance as on 31.12.2019 (TOTAL Y-F)	44

APPEALS DURING THE QUARTER

OPENING BALANCE	2
APPEAL RECEIVED (G)	27
TOTAL (OPENING BALANCE+G)	29
APPEAL DISPOSED OFF	22
Closing Balance as on 31.12.2019 (TOTAL-H)	7

over
seen X

RTI Annual Return Information System

Quarterly Return Form

Public Authority : GAIL (India) Limited

Quarter : 4th Quarter (Jan-Mar)2019-2020

* Block I (Details about the requests and appeals)

	Opening Balance as on beginning of	No. of application received as transfer from other PAs u/s 6(3)	Received during the Quarter(including cases transferred to other PAs)	Progress during Quarter		
				No. of Cases transferred to other PAs u/s 6(3)	Decisions Where requests/appeals rejected	Decisions Where requests/appeals replied
Requests	44	27	137	10	0	180
First Appeals	7	N/A	27	N/A	0	27
Total no. Of CAP/POs designated			47	Total no. Of CPIOs designated		1
				Total no. Of AAs designated		18

* Block II (Details about fees Collected,penalty imposed and disciplinary action taken)

Registration Fee Collected(In Rs.) u/s 7(1)	Addl. Fee Collected(In Rs.) u/s 7(3)	Penalty Amount Recovered(In Rs.) as directed by CIC u/s 20(1)	No. Of Cases where disciplinary action taken against any Officer u/s 20(2)
1110	0	0	0

* Block III (Details Of various provisions of section 8 while rejecting the requested information)

No. Of times various provisions were Invoked while rejecting requests

Relevant Sections Of RTI Act 2005

Section 8(l)											Section			
a	b	c	d	e	f	g	h	i	j	9	11	24	other	
0	0	0	0	0	0	0	0	0	0	0	0	0	0	

* Block IV (Details Regarding Mandatory Disclosures)

A. Is the Mandatory Disclosures under Sec. 4(1)(b) posted on the Website of Public Authority ?	Provide the detail/URL of webpage, where the disclosure is posted (max 150 chars)
Yes	http://gailonline.com/RTI.html
B. Last Date of updating of Mandatory disclosure under Section 4(1)(b)	2020-03-09
C. Has the Mandatory Disclosure been audited by third party as per DOPT vide OM No. 1/8/2011-IR dated 15-04-2013?	Provide the detail/URL of webpage, where the Audit report is posted (max 150 chars)
Yes	https://gailonline.com/pdf/RTI/Audit%20Report%20for%2019.pdf
D. Date of audit of Mandatory disclosure under Sec. 4(1)(b)(Format dd/mm/yyyy)	2019-09-24

4th Quarterly Report

FOR THE FINANCIAL YEAR 2019-2020

A	B		C		D	E	F	G	H	I	J
	No. of application received as transferred from other PAs u/s 6 (3) MOP&NG/ PSUs/Organisations	Online Portal	Application Directly received through applicant (excluded MOP&NG /PSUs/ organisation)								
Months	Direct	Online Portal	Direct	Online Portal							
Jan-20	2	13	20	26	✓61	✓8	✓74	✓5	✓11	✓450	0
Feb-20	0	8	27	36	✓71	✓0	✓60	✓10	✓4	✓360	0
Mar-20	0	4	13	15	✓32	✓2	✓46	✓12	✓12	✓300	0
Total	2	25	60	77	164	10	180	27	27	1110	0

APPLICATIONS DURING THE QUARTER

OPENING BALANCE	44
B	27
C	137
TOTAL X	208
E	10
TOTAL Y	198
F	180
Closing Balance as on 31.03.2020 (TOTAL Y-F)	18

APPEALS DURING THE QUARTER

OPENING BALANCE	7
APPEAL RECEIVED (G)	27
TOTAL (OPENING BALANCE+G)	34
APPEAL DISPOSED OFF	27
Closing Balance as on 31.03.2020 (TOTAL-H)	7



COMMENTS OF THE COMPTROLLER AND AUDITOR GENERAL OF INDIA UNDER SECTION 143(6) (b) READ WITH SECTION 129(4) OF THE COMPANIES ACT, 2013 ON THE CONSOLIDATED FINANCIAL STATEMENTS OF GAIL (I) LIMITED FOR THE YEAR ENDED 31 MARCH 2020

The preparation of consolidated financial statements of GAIL (I) Limited for the year ended 31 March 2020 in accordance with the financial reporting framework prescribed under the Companies Act, 2013 (Act) is the responsibility of the management of the company. The statutory auditors appointed by the Comptroller and Auditor General of India under section 139(5) read with section 129(4) of the Act are responsible for expressing opinion on the financial statements under section 143 read with section 129(4) of the Act based on independent audit in accordance with the standards on auditing prescribed under section 143(10) of the Act. This is stated to have been done by them vide their Audit Report dated 24 June 2020.

I, on behalf of the Comptroller and Auditor General of India, have conducted a supplementary audit of the consolidated financial statements of GAIL (I) Limited for the year ended 31 March 2020 under section 143(6) (a) read with section 129(4) of the Act. We conducted a supplementary audit of the financial statements of GAIL (I) Limited and subsidiaries, associate companies and jointly controlled entities mentioned in Annexure I, but did not conduct supplementary audit of the financial statements of subsidiaries, associate companies and jointly controlled entities listed in Annexure II for the year ended on that date. This supplementary audit has been carried out independently without access to the working papers of the statutory auditors and is limited primarily to inquiries of the statutory auditors and company personnel and a selective examination of some of the accounting records.

On the basis of my supplementary audit nothing significant has come to my knowledge which would give rise to any comment upon or supplement to statutory auditors' report under section 143(6) (b) of the Act.

For and on behalf of the
Comptroller & Auditor General of India

Place: **New Delhi**
Date: **19 August 2020**

(D. K. Sekar)
Director General of Audit (Energy),
Delhi



Sriji Nikh Gadkari, Hon'ble Union Minister, Road Transport and Highways and Micro, Small and Medium Enterprises inaugurated GAIL's stall at Auto Expo 2020

Official Language

The Official Language Implementation Committees at the Corporate and Work Centre level meet on a quarterly basis to monitor and review the progress made for achieving the targets fixed in the Annual Program issued by the Official Language Department, Ministry of Home Affairs, Government of India.

Hindi workshops / trainings are organized on regular basis at Corporate Office and all work centers including training centers at GTI Noida and GTI Jaipur. Hindi computer training sessions are also integral part of these programs. As many as 120 Hindi workshops were conducted during FY 2019-20 in which 2,402 employees were provided training.

Hindi Fortnight (हिंदी त्रमास) was observed across your Company from 16th to 30th September, 2019, to propagate linguistic harmony and to motivate the employees for the progressive usage of Hindi in their day-to-day work. Several Competitions / programmes were organized to encourage the employees to work in Hindi and create a conducive atmosphere.

Your Company also publishes its Quarterly Hindi magazine "**Rajbhasha Sahyog**" to promote Hindi language. During the year "**Standard Implementation Procedure (SIP)**" for Official Language has been prepared and hosted on your Company's intranet for the benefit of the employees.

"GAIL Rajbhasha Sammelani" was organized from 31st January to 1st February, 2020 at Puri (Odisha), chaired by Director (HR). The purpose was to spread and propagate the essence of Hindi and simultaneously review the progress made on the implementation of the Official Language in the Company.

The First Sub-Committee of Committee of Parliament on Official Language inspected your Company's Lucknow Zonal Office, GGL Bengaluru and Hyderabad Zonal Office to review the steps undertaken to promote the Official Language and the efforts were appreciated by the Parliamentary Committee.

Vishwa Hindi Divas was celebrated across your Company on 10th January, 2020. To mark the occasion, a Literary Seminar was organized at Corporate Office to promote Official Language. To inculcate the reading habit in Hindi, 'Kathigodam' Hindi Book was distributed to employees of Corporate Office. Several other programmes were organized across your Company to promote Hindi during Vishwa Hindi Divas.

Sexual Harassment of Women at Workplace

Your Company has in place a Policy on Prevention, Prohibition and Redressal of Sexual Harassment of Women at Workplace in line with the requirements of the Sexual Harassment of Women at the Workplace (Prevention, Prohibition & Redressal) Act, 2013. The Internal Complaints Committee (ICC) has been set up to redress complaints received regarding sexual harassment.

Disclosures in relation to the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013:

- | | |
|-------------------------------------------------------------------------|-----|
| a) Number of complaints pending at the beginning of the Financial Year: | NIL |
| b) Number of complaints filed during the Financial Year: | 1 |
| c) Number of complaints disposed of during the Financial Year: | NIL |
| d) Number of complaints pending at the end of the Financial Year: | 1 |

Procurement from Micro and Small Enterprises

The Government of India has notified a Public Procurement Policy for Micro and Small Enterprises (MSEs), Order 2012 mandating 25% Procurement/Services from MSMEs. In terms of the said policy, out of the total eligible value of annual procurement of approx. ₹ 3,648 crore towards goods procured and services rendered by MSEs (including MSEs owned by SC/ST Entrepreneurs and Women Entrepreneurs) during the FY 2019-20, The value of total procurement made from MSEs is ₹ 1,367 crore, which is approx. 38.53%.

Further, several initiatives have been taken towards ease of doing business in recent past for pre-award and post-award activities including initiatives for coaching and development of stakeholders. Initiatives for Pre-Award stage include Pre-Tender Meeting, Model Instructions to Bidders (ITB) For Domestic Bidding (Procurement of Services & Works and Goods, Provision for Submission of EMD/ Security Deposit/ Contract Performance Guarantee through additional mode of Online Bank Transaction, Standardization of terms and conditions with OEMs etc. For better contract administration, your Company has implemented initiatives like Health Monitoring of Contracts, Quarterly Closure of Contracts, Pre-Dispute Resolution (Samadhan) Mechanism, Methodology for Transaction on Trade Receivable Discounting System (TReDS), uploading details on Company's Website, Contract Management Document (COMAND), Rationalization of Mobilization Advance, Review of CPBG in Work Contracts & Time Period for Submission of CPBG, Review of Arbitration Provision and many others.

Your Company also believes that coaching and development of stakeholders (both internal as well external) forms an important part of sustainable growth and accordingly, initiatives like Vendor Coaching Program, EIC Coaching Program and Vendor Interactive Meets are regularly organized in this direction.

MoU Performance

Your Company achieved 'Excellent' MoU rating for the Financial Year 2018-19 with a score of 93.27.

MoU for the FY 2019-20 was signed between Chairman & Managing Director, GAIL and Secretary (PNG), Government of India on 30th May, 2019.

In 2019-20 also, GAIL's MoU was aligned with GOI's aspiring vision of transforming India into a Gas based economy. Key thrust area of MoU was mainly on continuing effort to increase number of PNG connections and CNG stations. Other critical aspects were related to key financial parameters, gas marketing, gas transmission, project implementation, capital expenditure and support to Start-ups to align with GOI's vision of 'Start-up India'.

Your Company has made earnest efforts in fulfilling MoU obligations in spite of adverse effects faced due to COVID-19 situation. Self-Evaluation of MoU FY 2019-20 will be carried out and submitted to DPE in due time, result of which is expected to be announced by December, 2020.

Right to Information (RTI)

In order to promote transparency and accountability, an appropriate mechanism has been set up across the Company in line with the Right to Information Act, 2005. Your Company has nominated CPIO/ACPIOs/First Appellate Authorities and Nodal Officer at its units/offices across the Company to provide information to citizens under the provisions of the RTI Act.



GAIL's team at one of the world's largest integrated gas, LNG and energy event - Gastech 2018 at Houston, USA